

## RFA 23-10744 – Q&A

**Q:** Is there a formal grant number (CFDA) or name I can use to search this opportunity?

**A:** The Notice of Grant Award # is 5 NH23IP922612-05-00 1. The RFA number is 23-10744.

**Q:** On the RFA, it says the grant term starts on 7/1/2023 (or upon approval), is that because all funds must be expended by 6/30/2024? Is it possible for the grant period to start after award notification and then continue for one year after award notification?

**A:** The official grant period is 7/1/2023-6/30/2024. Activities for the grant would begin once the contract is executed with the awardee. There is possibility to apply for a no-cost extension later in the award period, but this is not guaranteed. In terms of timeline for the application, please apply as if the activities would begin from now until June 2024.

**Q:** Is it correct that CDPH will be making only one grant award, as per the subject line of the RFA?

**A:** Yes, there will be only one award for the grant RFA for the amount of \$127,000.

**Q:** Could you provide additional information about the grant, including:

- Detailed eligibility criteria for applicants.
- The application process and requirements.
- Key dates and deadlines.
- Specific expectations and objectives for the selected grantee.
- Any additional resources or support that CDPH Immunization Branch intends to provide.

**A:** Please see the RFA announcement for information about eligibility criteria, application instructions, and deadlines. Applicants may specify their own goals and objectives for the grant year in the Narrative response portion of their application. The only expectation is to meet with CDPH monthly (could be more frequent if grantee is interested) for progress updates, technical assistance, and other work related to the grantee project.

**Q:** The RFA does not appear to have application questions. What are the questions to respond to for an application?

**A:** There are no official questions or template for the application. The application should consist of the following components:

1. Narrative Response – Applicants can use the guide points in Section 3 & 4 of the RFA– Select a vaccine and population of focus; Provide justification, plan of action, and budget.
2. Evidence of Nonprofit Status
3. Budget.

**Q:** What can the budget/funding be used for?

**A:** The specific goals for this funding opportunity are for Quality Improvement activities. Past awardees have applied with a broad range of quality improvement activities (education – trainings, webinars, outreach, provider engagement campaigns) and personnel, and used the Narrative Response to provide context and justification. Expenses that are non-allowed are direct vaccine supply and incentives to individual patients (stipends to clinics are allowed).

**Q:** Other than the QI staff assigned to the grant, can the funds be used to support another staff member to administer vaccines, such as a pharmacy staff?

**A:** Applicants can claim for staff's time administering the vaccines but cannot claim administration/service fees for vaccination. If using personnel costs for staff to administer vaccines, please provide a justification about how this cost will contribute to the Quality Improvement goals of the grant.

**Q:** We are a local health department. Would we qualify for this funding opportunity?

**A:** We could review if you meet the eligibility criteria. We can extend eligibility to FQHCs or Health Center Program Look-Alikes that meet the criteria listed in the RFA announcement.

**Q:** We are an FQHC with about 3,500 patients, we work with sliding fee scales, underinsured and insured patients. Would we be eligible to apply based on the patient population we serve?

**A:** We are not currently accepting applicants with a patient population under 25,000. We are hoping that future funding opportunities will allow us to consider FQHCs with a smaller patient population.

**Q:** Our organization is made up of multiple clinics. Is it possible for us to submit one application for the Grant below or would we have to submit an application for each separate clinic?

**A:** Yes, you may apply as an overall organization of clinics on behalf of your separate clinics.

**Q:** Are there any upcoming information sessions or webinars where we can learn more about the grant and clarify any questions we may have?

**A:** CDPH does not have any upcoming information sessions or webinars regarding this opportunity. Applicants may email [Robina.Escalada@cdph.ca.gov](mailto:Robina.Escalada@cdph.ca.gov) with any questions they have.